



# Helena Valley Primary School

## Mobile Phones and Mobile Devices Policy

### Policy

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose.

It is important to note that it is not a requirement at Helena Valley Primary School for students to have a mobile phone at school.

Helena Valley Primary School recognises that an increasing number of parents/carers who for safety, security and/ or emergency purposes wish to provide their children with mobile phones. This policy details the conditions under which mobile phones are permitted at Helena Valley Primary School.

### Conditions of Use

- The use of mobile phones for all students will be banned from the time they arrive at school to the conclusion of the school day. This includes before school and at break times. Students are not permitted to have mobile phones in their possession during the school day.

Mobile phones must be switched off and taken to the administration office before the school day begins and collected at the end of the school day. Students will need to sign in and out their mobile phones at the administration office. Helena Valley Primary School will securely store student mobile phones during the school day.

### Exemptions and Communication

- Exemptions to this ban include where a student requires a mobile phone:
  - to monitor a health condition as part of a school approved documented health care plan; or
  - under the direct instruction of a teacher for educational purposes; or with permission of a teacher for a specified purpose.
- Smart watches must be in 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day.
- While at Helena Valley Primary School, students are the responsibility of the school. All communication between parents and students, during school hours, should occur via the school's administration.

### Breaches of this Policy

- Breaches of this policy will be managed in accordance with the School Behaviour Management Policy and Procedures.
- Students who do not comply with this policy will have their mobile phone confiscated and held at the administration office. The parent/carer will be informed and requested to collect the mobile phone at their earliest convenience.

#### Further Guidance

For the purposes of this policy, 'mobile phones' includes smart watches and associated listening accessories, such as, but not limited to, ear buds.